

# **NEXUS UGANDA LIMITED BUSINESS PARTNER CHECKLIST AND DUE DILLIGENCE FORM**

This checklist is provided as a guide for preparing for the interview with potential Business partners. Those questions must be answered in full for good compliance management.

## **A. General Background**

Name of the company /Skilled Individual (must be legally registered company)

List of all the members/ shareholders of the company.

A copy of the certificate of incorporation.

History of the company and list of the assignments/ jobs done

Why are you in this business?

Names of the employees and the qualifications of each

What are your company's short- and long-term objectives?

What are your company's financial needs?

What is your company's unique advantage over others?

Who are your customers, or who will they be?

List five customers with contact names and phone numbers your entity supplied or did construction work for.

Why are they buying or why would they buy from your company and not from other suppliers (Applies to Suppliers)

Articles and memorandum of Incorporation.

A copy of Certificate of approval from the Uganda bureau of standards.

Do you have any current or anticipated Litigation?

Environmental regulation/violations

List of owned assets and company property (**Applies to subcontractors only**)

I confirm that the information given above is true and correct and provided with good intention for the purpose of the need.

Name \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_